



Myers LLP
Barristers & Solicitors

Accountant

Do you have payroll and accounting experience and are you looking for an opportunity to strongly contribute to the effective and efficient financial operations of a mid-sized Winnipeg law firm? We are seeking a knowledgeable professional to:

- » Be responsible for all payroll functions including bi-weekly processing, reconciliations and remittances, monthly and year-end reporting
- » Perform daily and monthly accounting and banking functions, including bank reconciliations
- » Provide backup support for daily AP/AR functions as required, ensuring continuity in daily transaction processing
- » Serve as the primary problem solver and contact for accounting issues associated with LEAP Legal Software
- » Support regular financial reporting (including journal entries), month-end reconciliations, and working paper compilations for year-end audit
- » Ad-hoc analyses and reporting

Experience we seek:

- » Minimum of three years accounting experience, including significant experience with Dayforce PowerPay, or a similar payroll processing software
- » Some post-secondary education in accounting
- » Analytical thinker focused on process improvement for all firm members as well as accounting
- » Takes initiative and addresses issues with a solutions-oriented approach
- » Demonstrates strong attention to detail and ability to consistently meet scheduled deadlines
- » Proficient with QuickBooks Online, Excel (and other MS Office products) and easily adapts to new technology
- » Law firm experience and experience with LEAP Legal Software would be considered assets.

Why Us?

At Myers LLP, our mission is to provide exceptional legal services to our diverse clients in a collegial environment that attracts and fosters outstanding talent. We are a Winnipeg-based, mid-sized law firm that provides a comprehensive range of legal services to a variety of clients, both large and small, in a number of different practice areas including real estate, wills & estates, child protection, civil litigation, labour and employment law, criminal law and Indigenous legal services.

Join a great team! We have a respectful, collaborative environment with a business casual dress code. We offer a competitive salary and an excellent benefits plan. This position is in a newly renovated office space in the Cargill Building on Graham Ave, connected indoors to Winnipeg's Skywalk system. For more information on us go to www.myersfirm.com

Myers is committed to ensuring an inclusive recruitment process to ensure equal opportunity for people with disabilities. Reasonable accommodations are available during the recruitment and selection process upon request.

**To apply, please forward your resume and covering letter to Human Resources,
attention Kara Macdonald, at kmacdonald@myersfirm.com**